FALKIRK FOOTBALL CLUB

JOB DESCRIPTION

JOB TITLE:	**Assistant Groundstaff**
DEPARTMENT:	**Grounds and Operations**
SALARY/ SCALE:	**NMW**
CONTRACT TYPE:	**Part-time 20 hours, permanent**
ACCOUNTABLE/REPORTS TO:	**Groundstaff and Match Safety Officer**

JOB OVERVIEW & PURPOSE

You will support the groundstaff and operational team to look after the facility and to provide access to its users. You will help to manage the facility including access, cleanliness and health and safety, to ensure that the Falkirk Stadium is a welcoming and inclusive venue.

KEY RESPOSIBILITIES:

- Cleaning of home and away dressing rooms and restock the toilets.
- Cleaning and set up Brockville bar for match days and events.
- Cleaning and re-stock staff toilets.
- Setting goals for pitch users.
- Operation of floodlights.
- Ensuring goals are all in working order.
- Clearing of litter and mess after pitch users.
- Litter picking in the stadium grounds and in the stands.
- Adding and removal of advertisements boards.
- Setting up barriers for car park and crowd control.
- Empty staff and corridor bins
- Empty all external bins
- Locking and securing the facility
- Such other duties as may be required from time to time by the Groundstaff, Match Safety Officer or CEO

JOB BENEFITS

- 16 days holiday
- Opportunity for overtime work
- Support towards training

COMMUNICATION AND CONTACTS:

INTERNAL: CEO, Match Safety Officer, Groundstaff, staff, volunteers

EXTERNAL: Supporters, academy players and coaches, foundation players and coaches

OUR CLUB

Falkirk FC is a fan-owned club, so we place a premium on our people. You will be a vital part in helping our club succeed, working with fans and local businesses who want to share our success. We nurture a supportive environment, enabling colleagues to develop their skills and careers by being part of a high-performing team, on and off the field. Successful candidates will get out of the job what they put in and will be supported in achieving ambitious goals. Falkirk FC does not tolerate bullying, harassment, and discrimination. We will consider alternative working patterns within the club's business needs.